



LOS ANGELES COUNTY COMMISSION ON HIV

3530 Wilshire Boulevard, Suite 1140 • Los Angeles, CA 90010 • TEL (213) 738-2816 • FAX (213) 637-4748
www.hivcommission-la.info

While not required of meeting participants, signing-in constitutes public notice of attendance. Presence at meetings is recorded solely based on sign-in sheets, and not signing-in constitutes absence for Commission members. Only members of the Commission on HIV are accorded voting privileges, thus Commissioners who have not signed in cannot vote. Sign-in sheets are available upon request.

Approved
6/1/2010

PRIORITIES AND PLANNING (P&P) COMMITTEE MEETING MINUTES May 25, 2010

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	PUBLIC (cont.)	COMM STAFF/ CONSULTANTS
Jeffrey Goodman, <i>Co-Chair</i>	Robert Butler	Gustavo Arguelles	Jennifer O'Malley	Jane Nachazel
Kathy Watt, <i>Co-Chair</i>	Michael Green	Robert Boller	Karlie Roberts	Glenda Pinney
Douglas Frye	Anna Long	Pamela Chiang	Scott Singer	Craig Vincent-Jones
Bradley Land	Quentin O'Brien	Miguel Fernandez	Robert Sotomayor	
Ted Liso		Aaron Fox	Patricia Soza	
Abad Lopez		Terry Goddard	Jason Wise	HIV EPI AND OAPP STAFF
Tonya Washington-Hendricks		Miki Jackson		
		Thelma James		Juhua Wu
		Paul Meza		Dave Young

CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Priorities and Planning (P&P) Committee Meeting Agenda, 5/25/2010
- 2) **Minutes:** Priorities and Planning (P&P) Committee Meeting Minutes, 5/18/2010
- 3) **Spreadsheet:** Grant Year 19 Ryan White Part A & B Expenditures and Single Allocation Model (SAM) Care by Service Categories as of February 28, 2010, 5/24/2010
- 4) **Summary Key:** Ryan White Part A/B and SAM Care Expenditures by Service Category, 1/26/2010
- 5) **List:** Fiscal Year 2011 Priority- and Allocation-Setting, Paradigms and Operating Values to be Ratified, 2/23/2010
- 6) **Spreadsheet:** Service Category Priority Ranking, 5/25/2010
- 7) **Spreadsheet:** Service Category by Average Ranking, 5/25/2010
- 8) **Spreadsheet:** Service Category by Mode Ranking, 5/25/2010
- 9) **Spreadsheet:** Service Category by Range Ranking, 5/25/2010
- 10) **Table:** Fiscal Year 2010 Service Category and Zero Sum Priority Rankings, 5/25/2010
- 11) **Table:** Fiscal Year 2011 Priority- and Allocation-Setting Change Matrix (blank worksheet), 5/25/2010
- 12) **List:** Service Categories in the HIV/AIDS Continuum of Care, 4/28/2009
- 13) **Table:** HIV/AIDS Continuum of Care, 4/22/2009
- 14) **List:** HIV Service Category Definitions, 4/28/2009
- 15) **Policy Notice:** HIV/AIDS Bureau Policy Notice 10-02, Eligible Individuals and Allowable Uses of Funds for Discretely Defined Categories of Services, 4/8/2010

1. **CALL TO ORDER:** Mr. Goodman called the meeting to order at 1:50 pm.
2. **APPROVAL OF AGENDA:**
MOTION #1: Approve the Agenda Order (*Passed by Consensus*).
3. **APPROVAL OF MEETING MINUTES:**
MOTION #2: Approve the 5/18/2010 Priorities and Planning (P&P) Committee Meeting Minutes (*Passed by Consensus*).

Priorities and Planning (P&P) Committee Meeting Minutes

May 25, 2010

Page 2 of 4

4. **PUBLIC COMMENT, NON-AGENDIZED:** Mr. Fernandez reported receipt of an email from HACLA that afternoon announcing that the termination of Shelter +Care rental assistance to undocumented households has been suspended pending additional study.
5. **COMMISSION COMMENT, NON-AGENDIZED:** Mr. Land noted that 4/26/2010 is National ADAP Call-In Day. He encouraged people to contact the President, national and local representatives to advocate for ADAP.
6. **PUBLIC/COMMISSION COMMENT FOLLOW-UP:** There were no comments.
7. **CO-CHAIRS' REPORT:** Mr. Goodman and Ms. Watt thanked everyone for participating in the zero-sum priority ranking exercise.
8. **FY 2009/2010 EXPENDITURES:**
 - Mr. Young, Chief, Financial Services, OAPP, presented the Summary Report for the Ryan White Grant Year 19 ending 2/28/2010. It includes Part A, State Part B (April - June 2009) and SAM (July 2009 - June 2010). Final documentation is due to HRSA by 5/31/2010. Expenditures are represented through 2/28/2010, but some agencies are still submitting cost reports.
 - OAPP shifts funds among different sources for the same category to ensure the \$35.9 million in Part A funds is maximized for the year. OAPP was able to bill all Part B actual expenditures to the State and expects to receive all \$1.9 million billed.
 - The new \$10.2 million SAM allocation includes the prior Part B categories and funds services previously allocated separately such as the Early Intervention Program. SAM allocations are indicated, but actual expenditures are not available. Mr. Vincent-Jones noted this year's report may never perfectly balance due to the State's change in its funding format mid-year.
 - The first page of the report focuses on funds spent as compared to allocations pursuant to the Commission's responsibility to ensure expenditures are consistent with allocations. The second page provides information on the specific funding sources.
 - Mr. Vincent-Jones said the Commission approves a plan for fund re-allocation from under- to overspent categories as part of its allocation authority. A full plan was consistent with the prior Continuum of Care (COC), but became obsolete with COC revision. Annual plans have been used since and are developed after allocation to better assess priorities and utilization data.
 - ➡ Mr. Young, Mr. Goodman and Ms. Watt will present the expenditure report at the June Commission meeting.
9. **FY 2010 PRIORITY- AND ALLOCATION-SETTING:**
 - A. **Consideration of Allocation Revisions:**
 - Mr. Goodman noted P&P voted in April to recommend that the Commission allocate the \$937,000 Ryan White Part A increase to the Therapeutic Monitoring Program (TMP). The motion, however, was pulled from the May Commission meeting because OAPP had received State SAM award notification reflecting a \$1 million decrease.
 - It is still anticipated that TMP will require additional funds, but the actual need will be clearer later in the year, and can be addressed when the Commission revises its allocations and/or creates a new underspending policy.
 - ➡ FY 2010 revision allocations will be reviewed in August 2010.
10. **FY 2011 PRIORITY- AND ALLOCATION-SETTING:**
 - A. **Service Category Priority Ranking:**
 - Both Committee members and members of the public identified conflicts of interest prior to discussion.
 - Mr. Goodman presented spreadsheets with varied analyses to the zero-sum priority-ranking exercise data. The exercise sought to elicit discussion rather than consensus. Data is distributed by sum of 13 votes (total voting for all categories) with ranking number equaling points, average of all votes per category, mode or most frequent response(s), and range. Seventeen people participated in the exercise though not all ranked all 39 categories.
 - FY 2010 priorities rank Case Management (CM), Medical and Psychosocial separately, but going forward the two will be combined in the new Medical Care Coordination (MCC) service category so only MCC should be ranked. Allocation-setting will still be able to differentiate between funding to the two aspects until MCC is implemented.
 - Mr. Goodman noted the day's priority ranking will differ from the zero-sum approach. The goal is to form consensus around various suggestions to develop a list. Once there is consensus on the list, it will be voted as a whole.
 - Ms. O'Malley and several others noted the importance of Skilled Nursing, especially in lieu of an aging population, discrimination against PWH and a shortage of beds. Other categories related to those concerns, she noted, are Hospice and Legal.
 - Mr. Goodman encouraged ranking Local Pharmacy Program/Drug Reimbursement close to ADAP and ADAP Enrollment as they all address access to medications for different populations and purposes, e.g., non-formulary needs.
 - Mr. Goddard felt Maslov's Hierarchy of Human Needs does point to the importance of basic needs like shelter and food, so recommends prioritizing Residential and Nutrition categories. He noted a National AIDS Housing Coalition study showed that both medical care and prevention stabilize with housing. Mr. Liso agreed that housing is scarce.

Priorities and Planning (P&P) Committee Meeting Minutes

May 25, 2010

Page 3 of 4

- Mr. Singer felt MCC and Benefits Specialty were critical in accessing care. Ms. O'Malley said they also ensure access to non-Ryan White resources, which is especially important with shrinking funds. Mr. Vincent-Jones clarified Benefits Specialty addresses complex situations beyond the scope of routine case management. Ms. Watt added benefits are more complex to navigate today.
 - Mr. Singer felt CM, Home-based should be ranked close to MCC as it is the equivalent service for the homebound. He noted the MCC and CM, Home-based standards of care each exclude the other as duplicative services.
 - Mr. Goodman felt Early Intervention Services coordinates with MCC as an intensive coordinated care model.
 - Ms. Watt recommended ranking Mental Health (MH), Psychiatry and Psychotherapy close together. She felt Medical Outpatient/Specialty providers are often pushed into providing psychiatric services they are not equipped to evaluate.
 - Ms. Washington-Hendricks noted SPA 6 sought high rankings for MH, Psychotherapy, Hospice and Legal. She added SPA 6 felt Treatment Education (TE) helped people understand physician directions.
 - Mr. Vincent-Jones noted Treatment Adherence should be provided at the provider, but TE supplements it with additional support.
 - The Committee noted the particular inter-relationship between ADAP, ADAP Enrollment, Local Pharmacy Program/Drug Reimbursement and Health Insurance Premiums/Cost Sharing as they all address provision of medications to various PWH populations.
- ➡ The Committee with community participation developed a preliminary priority-ranking of 23 of the 39 service categories as reflected in the table below:

1	Medical Outpatient/Specialty	12	Case Management, Home-based
2	AIDS Drug Assistance Program (ADAP)/ ADAP Enrollment	13	Case Management, Housing
3	Oral Health Care	14	Substance Abuse, Treatment
4	Local Pharmacy Program/Drug Reimbursement	15	Treatment Education
5	Benefits Specialty	16	Nutrition Support
6	Medical Care Coordination	17	Medical Transportation
7	Mental Health, Psychiatry	18	Residential, Transitional
8	Mental Health, Psychotherapy	19	Skilled Nursing
9	Substance Abuse, Residential	20	Home Health Care
10	Early Intervention Services	21	Hospice
11	Residential, Permanent	22	Legal
	* Health Insurance Premiums/Cost Sharing		

- ➡ The Committee was not able to complete service category priority ranking and will meet on 6/1/2010, 1:30 to 4:30 pm, to continue service-priority ranking.

11. **NUTRITION SUPPORT STUDY:** This item was postponed.
12. **PROCUREMENT/SOLICITATION PROCESS REFORM:** This item was postponed.
13. **ADVERSITY SECTORS:** This item was postponed.
14. **GEOGRAPHIC ESTIMATE OF NEED FORMULA:** This item was postponed.
15. **HOSPICE SERVICES NEEDS ASSESSMENT:** This item was postponed.
16. **MONITORING GOALS/OBJECTIVES:** This item was postponed.
17. **COMMITTEE WORK PLAN:** This item was postponed.
18. **OTHER STREAMS OF FUNDING:** This item was postponed.
19. **STANDING SUBCOMMITTEES:** This item was postponed.
20. **NEXT STEPS:** There was no additional discussion.
21. **ANNOUNCEMENTS:** There were no announcements.

Priorities and Planning (P&P) Committee Meeting Minutes

May 25, 2010

Page 4 of 4

22. **ADJOURNMENT:** The meeting was adjourned at 5:05 pm.